Using Easy Bib for your Works Cited Page

<http://www.easybib.com>

1. Create your new account using coupon code: radford2015
2. Create a new project with a project name
3. Open the BIBLIOGRAPHY link
4. Choose MLA, APA or other format
5. Then for each of your sources:
	1. Choose your citation style: website, book, newspaper, journal, etc.
	2. EasyBib can search for your item or you may manually cite >> CLICK CITE IT when found
	3. Choose version of your source; fill out what you know >> CREATE CITATION
	4. “Hooray! Here’s your new citation!” >> copy and paste citation
6. When ready, you can EXPORT to see your formatted WORKS CITED page

Manually Creating your Works Cited Page:

1. “Works Cited” is centered
2. Document is double spaced
3. Margins are all 1-inch
4. Times New Roman 12-point
5. Entries are arranged alphabetically
6. Close gaps for long URLs if possible
7. Date in MLA format (dd mmm. yyyy)
8. Words are properly capitalized/spelled
9. Second line of an entry is indented using a hanging indent
10. Hyperlinks are removed
11. Period is at the end of each entry
12. Font color is black

**Sample:**

Works Cited

Teho, Fortunato. *Plants of Hawaii: How to Grow Them*. Hilo: Petroglyph Press, 1981. Print .

“Watermelon.” *Farmer’s Bookshelf*. University of Hawaii at Manoa, Web. 2 Dec. 2009.

Wetner, Todd. “Watermelon.” *World Book*. 2008. 21. Chicago: World Book, Inc, 2008. Print.